

Guidelines for “IL TUO ERASMUS CON ESN 2022” - X Edition

1. CONTEST REGISTRATIONS

1. The association "Erasmus Student Network Italy" (hereinafter ESN Italy) opens the registrations for the contest "Il Tuo Erasmus Con ESN 2022", for the allocation of 3 (three) financial contributions worth €1,000.00 (one thousand/00) each, to be destined to 3 (three) people regularly enrolled at one of the Higher Education Institutions referred to in art. 2 below, who have been awarded a scholarship under the Erasmus+ programme for the purposes of study or other international mobility program, as described in art. 2 below.

2. GENERAL ADMISSION REQUIREMENTS

1. The contest is open to students who are regularly enrolled at one of the Italian Higher Education Institutes in possession of the "Erasmus Charter for Higher Education" who have been awarded:
 - a scholarship under the Erasmus+ programme for study or other international mobility programme for the academic year 2022/2023;
 - a scholarship under the Erasmus+ programme for traineeship purposes, relating to the 2021/2022 academic year (provided that they have not participated in the previous edition of the same contest) or to the 2022/2023 academic year.

The list of Higher Education Institutes on the application form referred to in art. 4.1 of these regulations is authoritative.

2. The winner of this contest who renounces the scholarship referred to in the point above assigned by the Institute of Higher Education of origin will be excluded from the contest itself. The financial contribution will be reassigned to the next ranked according to the order resulting from the final ranking.

3. AWARD

1. The top three in the final ranking list drawn up by the Third Level Examination Committee will receive a financial contribution of € 1000.00 each. The 3 financial contributions will be provided by ESN Italy only after receiving the self-certification document of the actual stay attached to this document and the

"Certificate of Arrival" issued by the host university, within the terms referred to in the following articles 3.2 and 3.3.

2. The winner of this contest, who is awarded Erasmus+ grants for study purposes or other mobility grants for the academic year 2022/2023, may request the payment of the relevant amounts by producing the documentation referred to in Article 3.1 no earlier than ninety days after the beginning of his/her mobility period.
3. The winner of the present contest, who has been awarded Erasmus+ financial grants for traineeship purposes, relating to the academic year 2021/2022 (provided that they have not participated in the previous edition of the same contest) or to the academic year 2022/2023, may request the payment of the relative amounts by producing the documentation referred to in article 3.1 no earlier than sixty days from the beginning of their mobility period and in any case that the same has commenced no later than 31 December 2023.
4. Failure to comply with the requirements set forth in articles 3.2 and 3.3 shall result in the loss of the financial aid. The financial aid shall be reallocated to the next classified person who has not already been assigned one of the grants, according to the order resulting from the final ranking list.
5. This contest follows the regulations set out in article 6 of Presidential Decree 430/2001 as amended.

4. CONTEST REGISTRATION AND TERMS

1. Contest application must be submitted online through the dedicated form, which will be available on the official contest website (www.iltuoerasmusconESN.it) from Monday 13 June 2022 at 2:00 PM CEST and no later than Monday 27 June 2022 at 11:59 PM CEST. The authenticity of the information provided will be verified during the written test.
2. The above deadlines are intended to be peremptory and essential. The form must necessarily be completed in its entirety, under penalty of exclusion from the contest. Therefore, incomplete applications or applications submitted after the deadlines mentioned above will not be considered valid.
3. The personal data in the application form will be used in accordance with the regulations set forth in Legislative Decree No. 196/03 (Privacy Code) and Regulation 2016/679/EU (G.D.P.R.).

5. EXAMINING COMMITTEE

1. Three Examining Committees are established: First Level Committee, Second Level Committee, and Third Level Committee.

2. A First Level Committee is established in each Local Section of ESN Italy adhering to the contest; it is composed of a minimum of 4 to a maximum of 15 members of the recalled local sections. The selection of the members will be the responsibility of the current Board of each Local Section of ESN Italy. The members of the First Level Committee will be appointed in compliance with the principles of impartiality, independence, and third-party status. A Committee President will be selected among the members. The list of the members of the First Level Committees for the first round of corrections will be available no later than Tuesday 5 July 2022 on the contest official website (www.iltuoerasmusconESN.it).
3. The Second Level Committee shall be composed of a minimum number of seven members with the possibility of nominating a greater number based on the applications received. The members will be appointed by the current National Board of ESN Italy. The members of the Second Level Committee will be nominated in compliance with the principles of impartiality, independence, and third-party status. A Committee President will be selected among the members. The list of members of the Second Level Committee will be available no later than Tuesday 5 July 2022 on the contest official website (www.iltuoerasmusconESN.it).
4. The Third Level Committee shall be composed of ESN Italy's institutional partners or prominent personalities from the world of art, culture and journalism nominated by the ESN Italy National Board. Members of the Third Level Committee will be appointed in compliance with the principles of impartiality, independence, and third-party status. A Committee President will be selected among the members. The list of members of the Third Level Committee will be available no later than Tuesday 5 July 2022 on the contest official website (www.iltuoerasmusconESN.it).
5. The roles of First Level Committee member, Second Level Committee member and Third Level Committee member are mutually incompatible.

6. OBJECT OF THE CONTEST

1. Only the candidates who have correctly completed the contest submission procedure will be considered as actual participants in the contest. The subject of the contest will consist in the writing of a literary work in the form of an argumentative text or a short story, on themes related to Europe, the European Union or international student mobility. The outline of the paper will be chosen by the National Board of ESN Italy and will be shared with the participants at the test itself.

7. PLACE AND MODALITIES

1. In order to take part in the contest, the actual participants are summoned on Friday 8 July 2022 at 1:00 PM CEST, in a room of the Higher Education Institution of the place they registered - by filling in the registration form in the article 4.1 - to take the written test in. The address of the test will be communicated by Friday 1 July 2022, through the announcement on the contest official website (www.iltuoerasmusconESN.it) and the dedicated newsletter.

The communication of the location of the test has the value of notification to the participants. No personal notification will be sent to participants. The candidate who does not come or does not arrive on time will be automatically excluded from the contest. Anonymity of the tests is guaranteed.

After the release of the outline, participants will have 3 hours to write their paper. The paper must have a maximum length of one protocol sheet and may be written in Italian or English. Longer papers will automatically be excluded from the evaluation.

2. The First Level Committee will assess the papers by assigning each a score from 1 to 30.
3. 10% of the papers that received the highest scores will be evaluated by the Second Level Committee; the submission of at least 3 papers from the First Level Committee is guaranteed.
4. The Second Level Committee will evaluate the papers by assigning them a score from 1 to 30. The 25 papers with the highest score will be evaluated by the Third Level Committee.
5. The three papers that received the highest score from the Third Level Committee will be the winners of the contest "Il Tuo Erasmus con ESN 2022".

8. PUBLICATION OF THE FINAL RANKING

1. The results of the test will be published no later than 30 September 2022. The final ranking will be published on the contest official website (www.iltuoerasmusconESN.it). The publication of the final ranking has the value of notification to all the people concerned.

9. AUTHORISATION TO PUBLISH THE PAPERS AND DECLARATION BY THE CANDIDATE

1. By participating in the contest "Il Tuo Erasmus Con ESN 2022", the candidates grant ESN Italy: 1) complete authorisation, in the event of winning, to appear in photos, filmed reports, TV, radio, video recordings and other known or unknown

communication tools, regardless of who made them, and to use them in the way that will be considered most appropriate, with absolute discretion, without claiming any reimbursement of any kind and without requesting any form of reward; 2) the complete use of the multimedia material produced for participating in the contest, printed material, digital support, electronic platforms and/or any other communication tool and its consequent dissemination, which may be used and disseminated in any form and by any technical means, in Italy and/or abroad, without the candidate having any claim to the use of the aforementioned material.

2. By submitting the application, the candidates declare that they are responsible for the content of the application, guaranteeing in particular that they are the authors of the work and that they have all the rights of use and exploitation of the material submitted for the contest "Il Tuo Erasmus Con ESN 2022".
3. The candidates also declare that they authorise ESN Italy to process their personal data and to communicate it to third parties for all the purposes necessary for the organisation of the event itself and declare that they have received the information provided by the data controller according to art. 13 of the EU Regulation 2016/679 (GDPR), also available on the official page of ESN Italy at the following [link](#), and that the data will be processed according to the principles of correctness, lawfulness and transparency, protecting confidentiality and rights.

10. DISCLAIMER AND INDEMNITY

1. If the work submitted has not been produced by the candidate and they are not the owner of all rights of use, they shall exonerate ESN Italy from all claims, including claims for damages, that may be made by the author or owner of such rights or by third parties having a claim.
2. ESN Italy is in no way responsible for any claims made by third parties who assert intellectual property rights over the papers submitted for the contest.
3. By taking part in the contest and the consequent acceptance of these regulations, perfected by the correct completion of the registration procedure referred to in art. 4 above, the candidates acknowledge any more extensive indemnity in this sense towards ESN Italy.

11. REASONS FOR EXCLUSION

1. In the event of failure to meet the requirements set out in art. 1 of these regulations or in the event of the occurrence of the circumstances set out in art. 9, paragraph 1 of these regulations, the candidate shall be excluded from the competition.

2. Such exclusion shall take effect immediately upon its occurrence and may be challenged at any stage of the procedure provided for in these regulations.
3. Exclusion will result in the loss of any financial contribution awarded. The contribution shall be reallocated to the next classified applicants who have not already been allocated one of the grants, according to the order resulting from the final ranking list.

12. ADDITIONAL FINANCIALS

1. The association Erasmus Student Network Italy reserves the possibility to increase the number of financial contributions of € 1000,00 (one thousand/00) each to be allocated in the same way mentioned above to as many recipients of an Erasmus+ mobility grant as referred to in art. 2.

13. RIGHT OF AMENDMENT

1. ESN Italy reserves the right to modify the development of the written test of this regulation by introducing during the procedure the use of IT and digital tools for carrying out written tests.

The President of Erasmus Student Network Italy
Gerlando Sciabica